

Approved at the Board of Trustees Meeting September 24, 2014

Venue—Eudora Welty Library, 4:00

Mr. Rickey Jones, Chairman of the Board of Trustees, called the meeting to order at 4:05 PM. Present: Mrs. Virginia Bailey, Mrs. Sue Berry, Ms. Ann Bittick, Mrs. Imelda Brown (4:20), Dr. Alferdteen Harrison, Mr. Rickey Jones, Mrs. Harriet Kuykendall, Mrs. Ann Laster, Mrs. Rosalyn Sylvester (4:21), and Mrs. Maggie White. Absent: Mrs. Jackie Garner, Mrs. Barbara Hadnott

Executive Director Patty Furr requested an executive session to discuss a personnel matter. **Mrs. BROWN MOVED AND Mrs. SYLVESTER SECONDED THE FOLLOWING MOTION: THAT THE ASSISTANT DIRECTOR OF FINANCE BE THE CENTRAL AUTHORITY FOR ALL PO'S WITH THE EXECUTIVE DIRECTOR HAVING THE FINAL AUTHORITY ON PO'S AND THAT THE EXECUTIVE DIRECTOR SUPERVISE IT AND MAINTENANCE. THE VOTE WAS UNANIMOUS.**

Administrative Reports

- Ms. Marsha Case, Assistant Director for Technical Services, did not submit a report having just returned from vacation. Ms. Case reported that the department handled all business as usual.
- Ms. Charlotte Moman, Assistant Director of Public Services, reported on continued efforts in planning services for autistic children. Moman reported that the Hinds County Health Department no longer includes an autism unit and that the Department donated to the library system many items useful in working with autistic children. Ruth Junikar who has experience working with autistic children has been hired by the library. Also Dan Weiss, an authority on working with autistic children, will speak on October 9. Ms. Moman also reported on the Freedom Summer library activities.
- Mr. Gene Smith, Assistant Director for Finance, presented the Financial Summary for June, July, and August (through August 27) 2014; the Facilities Maintenance Report, April 14 – May 14, 2014, and July 14 – August 14, 2014; the Finance Report, July 2014; the Balance Sheet, the Check Register, July 16 – August 20, 2014; and the Gifts and Donations Report, July 2014.
Mrs. KUYKENDALL MOVED AND Mrs. BERRY SECONDED THAT THE FINANCIAL REPORT AND CHECK REGISTER BE APPROVED. THE VOTE WAS UNANIMOUS.
Mrs. KUYKENDALL MOVED AND Mrs. BERRY SECONDED THAT THE GIFTS AND DONATIONS REPORT BE APPROVED. THE VOTE WAS UNANIMOUS.
- Mrs. Brenette Nichols, Assistant Director for Human Resources, presented the Human Resources Report for August 2014.
Ms. BITTICK MOVED AND Mrs. BERRY SECONDED THAT THE HUMAN RESOURCES REPORT BE APPROVED AS PRESENTED. THE VOTE WAS UNANIMOUS.

Minutes, July 23, 2014

Dr. HARRISON MOVED AND Mrs. BERRY SECONDED THAT THE MINUTES OF THE MEETING OF JULY 23, 2014, BE APPROVED. THE VOTE WAS UNANIMOUS.

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Chairman's Report

General comments.

Committee Reports

- Budget Committee. Mrs. Bailey noted that Budget Committee would need to before the September meeting when the Board will vote on the new budget.
- By-Laws Committee. No report.
- Facilities Committee. No report.
- Nominating Committee. No report.
- Personnel and Evaluation Committee. No report.
- Planning and Development Committee. Dr. Harrison reported the committee's continued work to secure lecturers for the Margaret Walker Alexander celebration.

Executive Director's Report

Mrs. Furr presented the Executive Director's Report.

Unfinished Business

None

New Business

Mrs. BAILEY MOVED AND Mrs. BROWN SECONDED THAT SMOKING BE ELIMINATED ON EUDORA WELTY LIBRARY PROPERTY. THE VOTE WAS UNANIMOUS.

Mrs. KUYKENDALL MOVED AND Mrs. BERRY SECONDED THAT WORN CARPET BE REMOVED IN THE STAFF LOUNGE AND THE MEETING ROOM AND REPLACED BY VINYL COMPOSITE TILE, THAT CARPET BE REPLACED BEHIND THE FRONT DESK AND IN THE FIRST FLOOR READING ROOM, AND THAT THE REFERENCE AND FRONT DESK CUBICLES BE MOVED BY TERRY'S INSTALLATION AND DELIVERY SERVICE. THE VOTE WAS UNANIMOUS.

Comments

Dr. Harrison requested that lists of library activities be readily available to patrons.

Adjournment

Mrs. BAILEY MOVED AND Mrs. BROWN SECONDED THE ADJOURNMENT OF THE BOARD. THE VOTE WAS UNANIMOUS.

The meeting adjourned at 6:00 PM.