



APPROVED BY THE Board of Trustees at its Regular Meeting on April 25, 2018

Venue: Eudora Welty Library, 4:02 p.m.

Call to Order: Mr. Rickey Jones, former Chairman, substituting for the current Chairman, Rosalyn Sylvester, who could not attend, called the meeting to order at 4:02 p.m.

Roll Call: ***Trustees Present:*** Mrs. Virginia Bailey, Mrs. Connie Cochran, Mrs. Mary Garner, Dr. Alferdteen Harrison, Rev. Danny Ray Hollins, Mr. Chester Ray Jones, Rev. Wayne McDaniels, Mr. Rickey Jones, and Dr. Earline Strickland
Trustees Absent: Mrs. Sue Berry, Mrs. Brenda Bethany, Mrs. Imelda Brown, and Mrs. Rosalyn Sylvester

Minutes, February 28, 2018 ***Mrs. Cochran moved, second by Mrs. Garner, to approve the amended draft minutes of the regular meeting of the Board of Trustees on Wednesday, February 28, 2018. The motion carried.***

Approval of Agenda: ***Mrs. Cochran moved, second by Dr. Harrison, to approve the Agenda for the current meeting as presented. The motion carried.***

Executive Session: ***Rev. McDaniels moved, second by Mrs. Bailey, to go into Executive Session.***
The Board went into Executive Session at 4:25 p.m. and returned to the Regular Session at 4:42 p.m. No action was taken in Executive Session.

Old Business: *1. Motion to withdraw \$10,000 from proceeds of the sale of books from the Metro Center Book Sale, with February 28th having been the last day of operation. The funds will be

Mrs. Cochran moved, second by Mrs. Bailey, to approve the motion to allow the Library System to withdraw \$10,000, as requested, from the funds generated by sales from the Metro Center Book Sale, the requested funds to be used to purchase new DVDs, CD books, and juvenile books for the Library System. With seven votes to approve the motion and two abstentions, the motion carried.

New Business : *1. Motion to change current library hours at the Edwards, Bolton, Utica and Terry Libraries from a six day work schedule with half-day Wednesday closure to a fixed five day week with Friday closure at all four locations.

After discussion, it was decided to include the phrase: “ pending approval by the Hinds County Board of Supervisors” such that the motion would read:
Motion to change current library hours at the Edwards, Bolton, Utica and Terry Libraries from a six day work schedule with half-day Wednesday closure to a fixed



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five day week with Friday closure at all four locations, pending approval by the Hinds County Board of Supervisors.

Mrs. Cochran moved, second by Mrs. Bailey, to approve the change in current library hours at the Edwards, Bolton, Utica and Terry Libraries from a six-day work schedule with half-day Wednesday closure to a fixed five-day week with Friday closure at all four locations, pending approval by the Hinds County Supervisors. With seven votes in favor, and two votes disapproving, the motion carried.

*2. Motion to approve travel for Executive Director, Patty Furr, Deputy Director; Kim Corbett; Director of Technical Services; Miao Jinn; and, Administrative Board of Trustees' Vice Chairman and MLA State Trustee, Rickey Jones, to the ALA Annual Conference in New Orleans, June 21 through June 26.

Mrs. Bailey moved, second by Dr. Harrison, to approve travel for Executive Director, Patty Furr, Deputy Director; Kim Corbett; Director of Technical Services; Miao Jinn; and, Administrative Board of Trustees' Vice Chairman and MLA State Trustee, Rickey Jones, to the ALA Annual Conference in New Orleans, June 21 through June 26. The motion carried unanimously.

Administration Reports: Finance Report *Mr. Justin Carter, Director for Finance, presented the Financial Report for February 2018, the Check Register from February 20, 2018 to March 21, 2018, and the Gifts and Donations Report for February 2018.

Mr. Carter answered a few questions and reminded Trustees that the annual audit will be presented at the Regular Meeting of the Board on April 25, 2018.

Dr. Strickland moved, second by Mrs. Garner, to approve the Financial Report, the Check Register, and the Gifts and Donations Report as presented. With eight votes approving and one abstention, the motion carried.

Human Resources Report: *Mrs. Brenette Nichols, Director for Human Resources presented the Human Resources Report for February 2018.

Mrs. Nichols noted that Angel Longino, an Administrative Assistant in the Human Resources Department, recently received a "SHRM-CP" certification from the Society of Human Resource Management and explained that this is a national human resources certification that recognizes Ms. Longino as a Human Resources professional who has the ability to implement policies and strategies, serve as a point of contact for staff and stakeholders, deliver Human Resources services, and perform operational Human Resources functions.



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The Board asked Mrs. Nichols to extend their congratulations to Ms. Longino.

Rev. McDaniels moved, second by Dr. Harrison, to approve the Human Resources Report for February as presented. The motion carried unanimously.

Deputy Director and Technical Services Reports : Deputy Director, Ms. Kimberly Corbett, and the Director for Technical Processing, Mrs. Miao Jin, presented their reports, which do not require an approval vote from the Board, for February 2018. The Trustees did not have any questions about the information in either report.

Executive Director's Report: Mrs. Furr presented her Executive Director's report. She answered general questions from the Trustees and reminded them that a motion had been made and passed at the Regular Meeting on February 28:

"Dr. Strickland moved, second by Dr. Harrison, that an ad hoc subcommittee of the Board's Facilities Committee be formed to prepare written recommendations regarding the obstacles to both the Welty and Tisdale Libraries, such report to be presented personally to the Library System's funding authorities. The motion carried unanimously."

Dr. Strickland proposed that the ad hoc Facilities Committee be formed and meet soon, and she would like to have an attorney present.

Date, Time, and Location for next Regular Meeting : ***A motion was made, seconded, and passed unanimously that the next Regular Meeting of the Board of Trustees be on Wednesday, April 25, 2018, at 4 PM, at the Eudora Welty Library. The motion passed unanimously.***

Public Comments : None.

Adjournment : ***5:5 p.m.: A motion was made, seconded, and passed unanimously to adjourn the meeting.***

Respectfully submitted,

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Mrs. Brenda Bethany, Secretary
JHLS Administrative Board of Trustees