



Approved at the Board of Trustees meeting September 27, 2017

Venue: Eudora Welty Library, 4:00 p.m.

Trustees Present: Mrs. Sue Berry, Ms. Brenda Bethany, Mrs. Mary Garner, Mrs. Barbara Hadnott, Dr. Alferdteen Harrison, Mr. Chester Ray Jones, Mr. Rickey Jones, , Dr. Earline Strickland, and Mrs. Rosalyn Sylvester

Trustees Absent: Mrs. Virginia Bailey, Mrs. Imelda Brown, and Mr. Wayne McDaniels

Minutes: The draft minutes of the Board Meeting of July 26, 2017, were absent the names of
Draft Minutes of the Board Members who moved and seconded actions to move into Executive
July 26, 2017 Session and to reconvene into regular session. Further action on the minutes of the
Meeting meeting on July 26, 2017, was tabled until the September 27, 2017, meeting,
pending completion of the minutes.

Administration Mr. Justin Carter, Assistant Director for Finance, presented the Financial Report for
Reports: July 2017, the Check Register (July 19 to August 15, 2017), and the Gifts and
Donations Reports for August 2017.]

Mrs. Hadnott moved, second by Mrs. Berry, to approve the Financial Report, the Check Register, and the Gifts and Donations Report as presented. The motion passed unanimously.

Mrs. Brenette Nichols, Assistant Director For Human Resources, presented the Human Resources Report for August 2017. Mrs. Nichols noted that Bonnie Bennett, JHLS's Senior Acquisitions Assistant, had earned her MLS degree and was moving to a senior position at Hinds County Community College. Mrs. Nichols noted, also, that Anne Robbins-Sanders, Branch Manager at Medgar Evers Library, earned her MLS degree as well.

Mrs. Berry moved, second by Mrs. Hadnott, to approve the Human Resources Report as presented. The motion passed unanimously.

Mrs. Miao Jin, Assistant Director for Technical Services, presented the Technical Services report for July 2017. Mrs. Jin reported on continuing system purging activities, her success in negotiating a much lower annual subscription rate for the Universal Class database, and activities with sorting a multitude of donated books and materials. She also discussed the status of the leased books at the Tisdale Library and explained that the Library System is not losing funds owing to the books currently being unavailable for use by the public.

Ms. Kimberly Corbett, Deputy Director, presented the Public Services Report of the Library System's branches activities for August and September, 2017. She reported that she is continuing her visits to all library branches, and peeking into supply closets, trying to arrange "swaps" between branches for supplies.



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Chairman's Report: Mrs. Sylvester presented the Chairman's Report. She is continuing her visits to library branches and talking at random with staff about their jobs and comments.

Committee Reports: Budget Committee: The Library System's attorney was scheduled to meet with the Board regarding policies for violence in the workplace and bullying; the attorney was ill and could not attend. Progress on these issues will be reported at a later date and they were tabled for a later meeting.

Executive Director's Report: Mrs. Furr presented the Executive Director's Report. She reported that the ceremony honoring the Tougaloo Nine, on August 17, had been a huge success. She noted that Carla Hayden, the 14th Librarian of the Library of Congress, had been in Jackson on the 17th and, having seen the publicity of the Tougaloo Nine ceremony, came to Welty Library with Congressman Greg Harper. Both were highly complimentary of the library, itself, and particularly of the Autism Center and the new Technology Information Center.

Mrs. Furr also reported on plans for Staff Development Day including addressing violence in the workplace, bullying, and drug awareness and treatment.

New Business: *1. Motion to lease on a month-to-month basis the administrative space of the former Virginia College property at 479-55 North, Bldg. B, Jackson 39206 for the cost of \$1900 per month, which is the estimated cost of providing electricity to the building.

Mr. C.R. Jones pointed out that the terms of the lease are for an annual lease, not a lease on month-to-month basic. He requested that Mrs. Furr assure that there be adequate funds available and pointed out that a 90-day notice from either party is part of the lease and could cause problems for the library before the expiration of the lease.

Mrs. Furr answered questions regarding installation of cables and wires at the new facility and how the installation costs would be covered.

Mrs. Bailey posed her concerns about Welty Library's future with respect to the expected progress of the mold toxification of the building.

Mrs. Berry moved, second by Mrs. Hadnott, that JHLS lease on a month-to-month basis the administrative space of the former Virginia College property at 479-55 North, Bldg. B, Jackson 39206 for the cost of \$1900 per month, which is the estimated cost of providing electricity to the building. The motion carried unanimously.



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*2. Motion to close the Jackson Hinds Library System on Monday, October 9, 2017 for a staff training day.

Mrs. Bailey moved, second by Mrs. Sylvester to close the Jackson Hinds Library System on Monday, October 9, 2017 for a staff training day. The motion passed unanimously.

Public There were no requests from the public to speak at the meeting.

Comments:

Adjournment: ***5:40 p.m.: Mr. Rickey Jones moved, second by Mrs. Bailey, to adjourn the meeting. The motion passed unanimously.***

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Virginia S. Bailey".

Mrs. Virginia S. Bailey, Secretary
JHLS Administrative Board of Trustees