

Approved at the Board of Trustees Meeting October 26, 2016



Venue: Medgar Evers Library, 4:00 p.m.

Mr. Rickey Jones, Chairman, called the meeting to order at 4:10 p.m.

Present: Mrs. Virginia Bailey, Mrs. Sue Berry, Mrs. Imelda Brown, Mr. Chester Ray Jones, Mr. Rickey Jones, Dr. Alferdteen Harrison, Mrs. Ann Laster, Mr. Wayne McDaniels, Mrs. Rosalyn Sylvester

Absent: Ms. Ann Bittick, Mrs. Barbara Hadnott, Dr. Earline Strickland, Mrs. Maggie White

Minutes: ***Mr. McDaniels moved, second by Dr. Harrison, to approve the Minutes of the Board of Trustees meeting, Wednesday, July 27, 2016. The motion passed unanimously.***
July 27, 2016

Administration Reports: Mr. Justin Carter, Assistant Director for Finance, presented the Financial Report for July 2016, the Check Register (July 22 to August 18, 2016), and the Gifts and Donations Report for July 2016.

Mrs. Sylvester moved, second by Mrs. Brown, to approve both the Financial Report and the Gifts and Donations Report as presented. The motion passed unanimously.

Mrs. Bailey moved, second by Mr. McDaniels, to approve the Check Register as presented. The motion passed unanimously.

Stemming from discussion of the Financial Report and funding for JHLS, ***Dr. Harrison moved, second by Mrs. Sylvester, that the Executive Director develop a plan to acquire tax millage set aside by the Hinds County Board of Supervisors in an unallocated fund balance. This money was originally set aside to allow JHLS to receive a monthly check rather than being paid the millage as it was collected. Instead of receiving a monthly payment of library millage, the plan would involve receiving millage as it is collected and applying the money to the budget year-round. The motion passed unanimously.***

Upon further discussion, ***Dr. Harrison moved to amend the motion, second by Mrs. Sylvester, such that the Executive Director will develop a plan to acquire the set-aside tax millage, including reference to Mississippi Code §39, which authorizes millage disbursements, and a proposed breakdown of how the funds will be applied. The motion to amend was not voted on.***

Dr. Harrison moved, second by Mrs. Brown, that the previous motion voted on and the proposed amendment to it, which was not voted on, be set aside and characterized as a motion for the Executive Director to approach the Hinds County Board of Supervisors asking that the JHLS millage be paid as it is collected and that the Board of Trustees would decide at a later date how the money would allocated. The motion passed unanimously.

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Mrs. Brenette Nichols, Assistant Director For Human Resources, presented the Human Resources Report for June 2016.

Mr. McDaniels moved, second by Mrs. Brown, to approve the Human Resources Report as presented. The motion passed unanimously.

Mrs. Miao Jin, Assistant Director for Technical Services, presented the Technical Services report for June 2016.

Committee Reports: There were no Committee Reports *per se*; however, Mrs. Sylvester, Vice Chair of the Board of Trustees, reported that committee assignments would be discussed and made soon.

Chairman's Report: Mr. Jones did not present a Chairman's Report.

Executive Director's Report: Mrs. Furr presented the Executive Director's Report, including a reprise of her presentation of the proposed JHLS budget for FY16-17 to the City of Jackson and Hinds County budget authorities.

Unfinished Business: There was no unfinished business to address.

New Business: ***Mr. McDaniels moved, second by Mrs. Brown, to, en masse:***
1. Approve the addition of downloadable audio books to the JHLS collections;
2. Approve the addition of Spanish language materials to the JHLS collections;
3. Approve the JHLS co-sponsoring the James Meredith Institute for Citizenship and Responsible Action meetings, including free use of meeting rooms; and
4. Approve the closing of all JHLS branches on Columbus Day (October 10, 2016) for Staff Development at the Eudora Welty Library.
The motion passed unanimously.

Adjournment: ***5:53 p.m. – Mrs. Brown moved, second by Dr. Harrison, to adjourn. The motion passed unanimously.***