

*Approved at the Board of Trustees Meeting October 22, 2014*

- Venue- Eudora Welty Library, 4:00 pm
- Mr. Rickey Jones, Chairman of the Board of Trustees, called the meeting to order at 4:05 p.m. Mr. Jones welcomed new Board member, Mr. Wayne McDaniels, Hinds County At Large.
- Present: Mrs. Virginia Bailey, Mrs. Sue Berry, Ms. Ann Bittick, Mrs. Barbara Hadnott, Dr. Alferdteen Harrison, Mr. Rickey Jones, Mrs. Harriet Kuykendall, Mrs. Ann Laster, Mr. Wayne McDaniels, Mrs. Rosalyn Sylvester (4:40), Mrs. Maggie White (4:30).
- Absent: Mrs. Jackie Garner, Mrs. Imelda Brown.
- Staff: Mrs. Patty Furr, Mrs. Brenette Nichols, Ms. Charlotte Moman, Ms. Marsha Case, Mr. Gene Smith, Ms. Ellen McLean.
- Administration Reports:
- Ms. Marsha Case, Assistant Director for Technical Services, did not submit a written report having been out ill. Ms. Case reported that the department handled all business as usual during her absence.
- Ms. Charlotte Moman, Assistant Director for Public Service, reported that the Capital Area Bar Association is sponsoring Lawyers in the Library at Welty Library on October 23<sup>rd</sup>, free legal consultations, reservations required through the Reference Department at Welty Library. Board members were reminded of the Grand Opening of the Autism Resource Center and urged to attend.
- Mr. Gene Smith, Assistant Director for Finance, presented: the Finance Report August 2014, including the Financial Summary for July, August & September (through the 24<sup>th</sup>) and Monthly Summary Revenue & Expense Report; the Balance Sheet; the Check Register August 21 – September 17, 2014 and the Gifts and Donations Report for August 2014.
- Dr. HARRISON MOVED THAT THE FINANCIAL REPORT AND CHECK REGISTER BE APPROVED, SECONDED BY Mrs. KUYKENDALL. THE MOTION PASSED UNANIMOUSLY.
  - Dr. HARRISON MOVED THAT THE GIFTS AND DONATIONS REPORT BE APPROVED, SECONDED BY Mrs. BERRY. THE MOTION PASSED UNANIMOUSLY.
- Mrs. Brenette Nichols, Assistant Director for Human Resources, presented the Human Resources Report for September 2014.
- Mrs. BAILEY MOVED THAT THE HUMAN RESOURCES REPORT BE APPROVED AS PRESENTED, SECONDED BY Mrs. HADNOTT. THE MOTION PASSED UNANIMOUSLY.
- Minutes: April 23, 2014
- Corrections: Mr. Dan *White* changed to Mr. Dan *Weiss*. Mrs. LASTER MOVED THAT THE MINUTES OF THE MEETING OF AUGUST 27, 2014, BE APPROVED AS AMENDED, SECONDED BY Mrs. HADNOTT. THE MOTION PASSED UNANIMOUSLY.
- Chairman's Report
- Mr. Jones reported that the Budget hearings went well.
- Committee Reports
- By-Laws: No report  
Personnel & Evaluation: No report  
Planning & Development: Dr. Harrison reported that planning for the Margaret Walker Centennial is ongoing.

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Budget Committee: Mrs. Bailey, Chair of the Budget Committee, reported that the Budget Committee met yesterday afternoon to revise the budget following City and County Budget hearings. Mrs. Bailey asked Mr. Smith to present the Budget. Mrs. KUYKENDALL AND Mrs. HADNOTT SECONDED THAT THE FISCAL YEAR 2015 BUDGET BE APPROVED. THE MOTION PASSED UNANIMOUSLY.

- Executive Director's Report Mrs. Furr presented the Executive Director's Report.
- Unfinished Business None.
- New Business The proposal to establish an In-House PR position was tabled until the proposal goes through the Personnel Committee for description and funding.
- Mrs. BERRY MOVED TO APPROVE BUILDING CLOSINGS FOR 2 STAFF WORKSHOPS, SECONDED BY Dr. HARRISON. THE MOTION PASSED UNANIMOUSLY.
- Mrs. BAILEY MOVED AND Mrs. HADNOTT SECONDED THAT THE PROPOSED 2014-2015 BUDGET YEAR STAFFING REPORT BE APPROVED. THE MOTION PASSED UNANIMOUSLY.
- Mrs. BAILEY MOVED AND Mrs. BITTICK SECONDED TO APPROVE A \$1.00 PER DAY OVERDUE FEE FOR INTERLIBRARY LOAN ITEMS. THE MOTION PASSED UNANIMOUSLY.
- Mrs. BAILEY MOVED AND Mrs. BITTICK SECONDED TO APPROVE A \$1.00 FEE FOR NEW DVDs FOR THE INITIAL 3 MONTH PERIOD. THE MOTION PASSED UNANIMOUSLY.
- Ms. BITTICK MOVED AND Dr. HARRISON SECONDED TO APPROVE THE JHLS ANNUAL CALENDAR. THE MOTION PASSED UNANIMOUSLY.
- Comments and Adjournment Dr. Harrison asked that a monthly programs/events calendar be published and available at all libraries. Mrs. Kuykendall requested information on circulation statistics. Mrs. Furr reported that the new website would hopefully be available in October.
- Mrs. BAILEY MOVED THAT THE BOARD ADJOURN, SECONDED BY Mrs. BITTICK.  
The meeting adjourned at 5.32 p.m.