

COMPUTER USAGE POLICY

Staff Assistance

Basic personal knowledge of computer use, software applications, and some knowledge about how to use the Internet are expected of patrons.

Although library staff is able to offer searching suggestions and answer some questions, they cannot provide in-depth training on the Internet and personal computer use. Because of scheduling and other duties, staff may not always be available. Staff members can only provide limited assistance for basic start up procedures.

Reference books are available for more difficult questions.

Time Limit

Internet access is offered on a first-come, first-served basis. There is a 90-minute time limit per session only when others are waiting.

Patrons must sign in with staff and show proper I.D. before using the public access computers.

No more than 1 person may sit at the computer at one time unless prior permission has been obtained; however, if the signer leaves the premises the session is terminated.

Printing

A printer is available for patron use at 20 cents per page.

A color printer is available at various library branches with pages costing 50 cents per page. Please see staff if any problems arise with the printer.

Limitations

Patrons may not download to a hard drive, but may save information to flash drives.

Patrons may not use personal software, or alter or attach equipment including laptops to the library's hardware or infrastructure.

E-mail

The library does not offer electronic mail accounts.

Patrons with personal e-mail accounts are allowed access to those accounts.

Ethical Use

The public display of graphic, obscene, and sexually oriented materials is illegal and not permitted under this policy. This is governed by the Mississippi Code Section 97-5-29, "Public Display of Sexually Oriented Materials."

Other illegal and unacceptable purposes include, but are not limited to: harassment of other users; libeling or slandering of other users; destruction of or damage to equipment, software, or data belonging to the library; disruption or unauthorized monitoring of electronic communications; or unauthorized copying of copyright protected materials.

Patrons determined to have used JHLS computers for illegal and/or unacceptable purposes will be required to stop using computer in such a manner. Repeated offenses can result in patrons being banned from using computer services for six months or longer.